

Dear Parents and Carers.

Rectory Gardens Worthing West Sussex BN14 7TQ

TEL 01903 235389

EMAIL office@broadwaterce.org

Headteacher: Mr Aaron Morrissey

www.broadwaterce.org

AUTUMN TERM clubs start Monday 22nd September and finish on Friday 12th December 2025

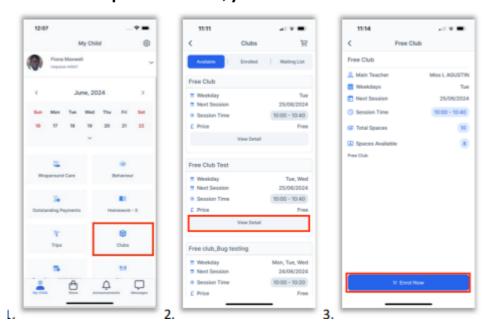
IMPORTANT INFORMATION

BOOKINGS OPEN AT 7PM on Wednesday 10th September BOOKINGS CLOSE AT 12PM on Thursday 11th September

You can access the online booking system through your MCAS account. This is a new system for this term.

To Enrol in a Club

- On the My Child dashboard, go to the Clubs module.
- Click the View Detail button for the free Club you wish to enrol in.
- If there are spaces available, you will be able to click Enrol Now.



- Please check with your child that they wish to attend the club before booking this avoids cancellations in the first few weeks
- If your child fails to attend a club on two occasions, we will contact you and the place will be given to another child

- If your child is unable to attend a club that they are registered for, please let the office know and we can advise the club leader. non attendance is treated in the same way as an absence from school and we are required to find out the child's whereabouts for their safety.
- Please ensure your child has their PE kit or relevant kit. For football club please supply football boots and shin pads (the field will be muddy at times) if your child does not have PE on the day of their club, please send the kit in with your child in the morning.
- In the event of rain on an outdoor club day Please telephone after 2.15pm by which time a decision would have been made and there will be a club's answerphone message which will let you know if any clubs have been cancelled.

Kind regards,

Mrs Bignall Clubs Administrator