

Dear Parents and Carers, **Clubs – Autumn Term 2024**

Attached to this letter is a list of all the clubs that will take place during the summer term.

- **Clubs start Monday 16th September and finish Friday 6th December 2024**
- **The online booking system will open at 8.00pm on FRIDAY 6th September and close at 8.00pm on MONDAY 9th September after which no further on line bookings can be made.**
- You can access the online booking system via this link <https://broadwaterce.schoolcloud.co.uk/> Enter your details and your child's details. Click "Log in" and "Continue".
- All the clubs that are relevant to your child (children) will appear in separate tabs for you to review.
- **Please check with your child that they wish to attend the club before booking – this avoids cancellations in the first few weeks**
- To obtain a place, please go to the club you want your child to join and click "**book a place**". You will immediately either receive a message saying your booking has been made successfully and you can click the "**continue**" button. Don't forget to log out when you have finished. You will receive an email to confirm your place.
- If your child fails to attend a club on two occasions, we will contact you and the place will be given to another child
- **If your child is unable to attend a club that they are registered for, please let the office know and we can advise the club leader. non attendance is treated in the same way as an absence from school and we are required to find out the child's whereabouts for their safety.**
- Please ensure your child has their PE kit or relevant kit. For football club please supply football boots and shin pads (the field will be muddy at times) **IF YOUR CHILD DOES NOT HAVE PE ON THE DAY OF THEIR CLUB, PLEASE SEND THE KIT IN WITH YOUR CHILD IN THE MORNING.**
- In the event of rain on an outdoor club day - Please telephone after approx. 2.15pm by which time a decision would have been made and there will be a club's answerphone message which will let you know if any clubs have been cancelled.

Kind regards,
Mrs Jefferson – Clubs Administrator