



**BROADWATER**  
CHURCH OF ENGLAND  
PRIMARY SCHOOL

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30<sup>th</sup> January 2025

Dear Parents/Carers of pupils in Years R-6

## **PARENTS' EVENINGS – Tues 25<sup>th</sup> & Thurs 27<sup>th</sup> February 2025**

I would like to invite you to attend one of our Parents' Evenings on either **Tuesday 25<sup>th</sup> February** (between 3.40-6.30pm) or **Thursday 27<sup>th</sup> February** (between 4.30-7.30pm).

This is an important opportunity for you to talk with your child's class teacher to discuss learning and the progress your child is making.

This meeting will give you the opportunity to discuss:

- Your child's general wellbeing
- Additional support and intervention activities they may be receiving
- Progress this year and next steps

These are short 10-minute appointments that can be booked online. Should you need to discuss matters in greater detail, then further arrangements can be made with your class teacher for a later date. The teachers will be writing a report as usual later in the summer term.

We use an online appointment booking system (the same system used for signing up for clubs this term). This allows you to choose one appointment time with your child's class teacher, which you can then view or update if needed.

**It will be possible to book appointments online from Tuesday 4<sup>th</sup> February 20.00hrs until Friday 14<sup>th</sup> February at 9.00am.** Please visit:

<https://broadwaterce.parentseveningsystem.co.uk/> to book your appointment. (There is also a link via the Broadwater C of E website - click on 'Information' then 'Parent Information' and click on 'Parents Booking System' and login from there.)

If you do not have access to the internet, or experience problems accessing the system at home, you can come into the school and use a computer in the School office by arrangement. Alternatively, please call the school for assistance.

Please note that Years 3, 4, 5 and 6 appointments will be held in the School Hall and Early Years and Year 1 in the Studio and Year 2 in the Library (all access will be via the hall end entrance to the school).

Yours sincerely,

Mrs Anna Corless  
Deputy Headteacher