

Welcome to Year 4

There will be a KS2 Parent Information Evening on Tuesday 9th September at 6pm until 7pm.

Please see below for helpful information; if you have any questions or queries please see the office staff or your child's class teacher.

- There will be no whistle blown before school. Year 4 children may enter school from **8:35am (when an adult is on the door)** with school starting at **8:45am**. Children need to be in class by this time for registration. The school day ends at **3:15pm**.
- On the first day of term, Year 4 will need to enter the school via their staircase (Macaw via the ramp, Toucan via the table tennis door by the studio) and make their way into their classroom where the teachers will meet them.
- We would like to take this opportunity to remind you and your children that there must be no running/climbing/ball games or scooter riding on the playground before school. This is for safety reasons.

In Year 4 all pupils will need:

- Full school uniform is required from September (Please see website for details).
- Please could you ensure that all uniform is named as it can easily be misplaced by the children.
- A full PE kit to be worn to school on PE days - please see below for details.
- A named water bottle every day.
- Their reading book. This should be a book within their zpd that will have been issued from the school library.
- A communication book. This will be issued to every child at the start of term and is a way to communicate with the teachers. It also contains all of their important log in details for homework and will also include your child's weekly spellings for homework.

PE Days

PE takes place twice a week on the following days:

- **Both Classes** will have PE every **Tuesday and Thursday**

School Lunch

In Year 4 school lunches are no longer funded. All hot meals must be booked and paid for **via ParentPay**. Meals can be booked up to 10 weeks in advance. Orders must be placed **no later than 23:59 on the Thursday 10 days before** the week of the menu.

If you prefer your child to have a packed lunch, we would ask that you encourage healthy choices. We are a Nut Free School. Please ensure packed lunches do not contain any nuts, this includes any cereal bars.

If your child requires a break time snack you will need to provide one - this must be a healthy snack e.g. fruit, small sandwich or vegetables. This is no longer provided by the government from Year 3 upwards.

General information

- If you have a change of home time arrangement, please fill in an orange home time arrangement slip (available in the foyer). This can be put in the silver box (in the foyer). Alternatively, call or email the office, preferable before 1pm.
- There is an Office silver box located in the foyer – please return any forms/admin here.
- MCAS (My Child at School) will be our way of communicating with yourselves from September so please make sure all those with parental responsibility have activated their account.

Medical

- **Inhalers and auto injectors:** Please note, children who require an inhaler or auto-injector, must have 2 inhalers and/or auto injectors in school.
- **Antibiotics:** We can only administer prescribed antibiotics in school if the requirement is 4 doses per day. In this case we will administer one dose in school, the remainder being scheduled around the school day. If this is required, please come to the office to complete the necessary paperwork.
- **Sickness/diarrhea:** If your child has a stomach bug, they must be kept off school for **48 hours** after the last bout of vomiting or diarrhea.

School Trips

- **Consent:** All school trips will require parental consent and paid for through our MCAS (My Child at School) so it is important that you have set up your MCAS account. Otherwise a paper consent slip/email to the school office needs to be provided.
- **Lunches:** Parents typically provide a packed lunch for school trips. If you are eligible for free school meals, you may order a pack lunch if preferred. You will need to order this via ParentPay, selecting the 'Chartwells Trip Lunch FREE SCHOOL MEALS ONLY' option. You will be reminded of this in the trip letter with a deadline for ordering (typically 2 weeks prior to the trip).