



BROADWATER
CHURCH OF ENGLAND
PRIMARY SCHOOL

Rectory Gardens
Worthing
West Sussex
BN14 7TQ

TEL 01903 235389
EMAIL office@broadwaterce.org

Headteacher: Mr A Morrissey
www.broadwaterce.org

3rd September 2026

Dear Year 4 Parents,



Y4 Trip to Fishbourne Roman Palace – Weds 7th October (Cost £17.30)

We are planning a trip to Fishbourne Roman Palace on **Wednesday 7th October 2026**, this should all take place during the normal school day, traffic permitting on the return journey via Chichester.

During the day the children will have the opportunity to watch a short introductory film, to be involved in a Roman activity workshop and have a tour of the Roman Palace. **Please note:** children will be handling wheat in one of the activities, if there is any reason why you would prefer your child not to take part in that specific activity, please let the class teacher know.

The children will need:

- School uniform and suitable outdoor shoes.
- A warm waterproof jacket/coat or sun cream and a sunhat! Please check the weather forecast on the morning.
- A small backpack with lunch, water bottle and a snack.

To cover the cost of this trip (travel, entrance fee with workshop) we request a voluntary contribution of **£17.30** via MCAS which will automatically give consent for this trip. We will, of course, always be ready to help in cases of genuine financial difficulty – please do speak in confidence to the School Finance Assistant. In the event that we do not receive sufficient contributions to fund this trip, it may have to be cancelled.

It would be impossible to run our trips without your help, and once again we would be very grateful for any extra adult help. If you are able to help on the day, please contact the school office by phone or email and we will let you know if you are needed (a current DBS certificate through school is required). Thank you.

Inhalers and auto injectors that are normally kept in the classroom will be taken and returned to class on the day. If children require prescribed medicines, these must be accompanied by a medicines form (obtained via the office), in their original packaging (including the label with the prescribed dose and the patient information leaflet). Non-prescribed medication (e.g for travel-sickness) must also be in its original packaging, and accompanied by a completed medicines form (obtained via the office).

As a reminder if you have already booked and paid for school hot lunches for this date, please make sure you cancel this well before the trip; however, if your child is entitled to free school meals then a trip packed lunch will need to be ordered in advance.

Yours sincerely,

Year 4 Class Teachers