



BROADWATER
CHURCH OF ENGLAND
PRIMARY SCHOOL

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Headteacher: Mr Aaron Morrissey

www.broadwaterce.org

23rd April 2026

Dear Year 6 Parent/Carers,

Lodge Hill Residential Activity Centre Weds 17th - Fri 19th June 2026

Thank you for your payments received so far for your child to attend the Lodge Hill residential trip, please note that all outstanding payments are due by Friday 5th June (unless you have made a prior arrangement with the finance team).

You will have had the opportunity to see the introductory overview presented at the same time as the SATs meeting back in January. We are attaching a kit list with this letter. Please note for your diaries that we will also hold a **final meeting regarding the residential trip on Wednesday 3rd June at 2.45pm for parents and children** to go over any final arrangements.

As a reminder the children will be travelling by coach from school and will need to arrive for 8.30am so that we can leave promptly by 9.00am on Wednesday 17th June. Children are expected to arrive back within the normal school day on Friday 19th June. **Please provide a packed lunch for Weds 17th June, all other meals will be provided.** If you are entitled to a free school lunch you can book a trip packed lunch for this day via ParentPay in the usual way.

Emergency contacts and medical information:

Please complete the emergency contact and medical form by clicking on the link below. This form **MUST** be fully completed in order for your child to attend the trip. **Deadline for completion Friday 8th May 2026:**

[Residential trip to Lodge Hill Activity Centre 17th -19th June 2026 – CLICK HERE to fill out form](#)

Medicines:

Any medicines (including travel sickness tablets) must:

- Be delivered to school by an adult
- Be accompanied by a fully completed Administering Medicines form (collect from the school office at any time, or request via email - office@broadwaterce.org)
- Be in the original packaging
- Include the Patient Information Leaflet (PIL)

Delivering medicines and completing forms on the morning of the trip can delay departure. Where possible, please deliver medications to the school office on **Monday 15th June** either between **8:30am and 9:30am, or 2:30pm and 3:30pm.**

Many thanks,

Mrs Carr

Y6 Residential Trip Leader