



BROADWATER
CHURCH OF ENGLAND
PRIMARY SCHOOL

Rectory Gardens
Worthing
West Sussex
BN14 7TQ

TEL 01903 235389
EMAIL office@broadwaterce.org

Headteacher: Mr A Morrissey
www.broadwaterce.org

Person Specification for a Teaching Assistant

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> Good basic education to GCSE level in English and Mathematics, or the equivalent (Certain TA roles may require additional qualifications.) 	<ul style="list-style-type: none"> A relevant qualification in Childcare and/or Education e.g. a qualification in Child Care NVQ 2/3
Skills	<ul style="list-style-type: none"> Able to help professional staff to achieve their objectives Able to assist children on an individual basis, in small group and whole class work Able explain tasks simply and clearly and foster independence Able to supervise children, and adhere to defined behaviour management policies Able to assist in providing a safe, calm learning environment for all pupils Accept and respond to authority and supervision Work with guidance, but under limited supervision To communicate well, orally and in writing A good, reliable team member Excellent interpersonal skills Well organized and self- motivated Willing to ask for help as necessary Able to promote a positive ethos and role model positive attributes. 	<ul style="list-style-type: none"> Able to communicate confidently with range of individuals. Monitor, record and make basic assessments about individual progress Willing to listen/advise others as necessary and appropriate. Enthusiastic Able to work under pressure Able to use own initiative
Knowledge	<ul style="list-style-type: none"> Knowledge and understanding of the needs of young children Knowledge and understanding of behaviour management strategies Knowledge and understanding of equal opportunities Knowledge and understanding of safeguarding Able to work at a basic level with ICT Good personal numeracy and literacy skills 	<ul style="list-style-type: none"> Effective use of ICT to support learning A clear understanding of how children learn best. (Especially in play) Knowledge and understanding of the roles played by various adults in a child's education
Experience	<ul style="list-style-type: none"> Appropriate experience of voluntary or paid work with children of pre school/Early Years/primary age. 	
Other Requirements	<ul style="list-style-type: none"> Willing to attend relevant training A willingness to embrace the Christian ethos that underpins the school. This includes teamwork. High expectations of all pupils; respect for their social, cultural, linguistic, religious and ethnic background and a commitment to raising their educational achievement. Broadwater is committed to safeguarding and promoting the welfare of children, and expects all its staff and volunteers to share this commitment. This post is subject to a full DBS check. 	