



BROADWATER
CHURCH OF ENGLAND
PRIMARY SCHOOL

Rectory Gardens
Worthing
West Sussex
BN14 7TQ

TEL 01903 235389
EMAIL office@broadwaterce.org

Headteacher: Mr Aaron Morrissey

www.broadwaterce.org

Dear Parents and Carers,

AUTUMN TERM

clubs start **Monday 21st September** and finish on **Friday 11th December 2026**

IMPORTANT INFORMATION

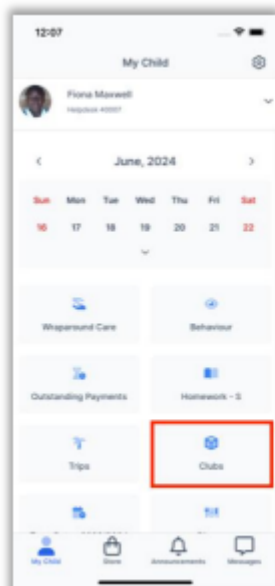
**BOOKINGS OPEN ON Monday 14th September at
7PM for YEARS 5-6, 7.30PM for YEARS 3-4,
8PM for YEARS 1-2**

BOOKINGS CLOSE AT 9AM on Tuesday 15th September

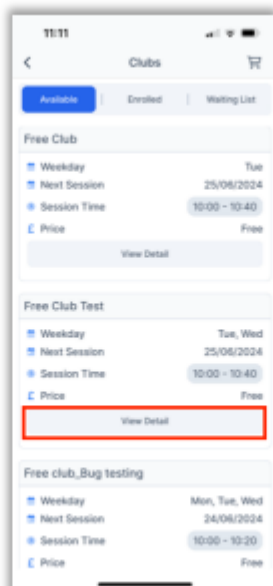
You can access the online booking system through your **MCAS** account.

To Enrol in a Club

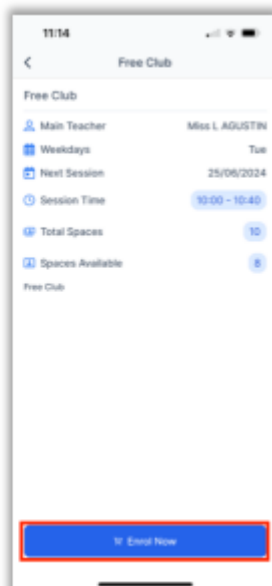
- On the **My Child** dashboard, go to the **Clubs** module.
- Click the **View Detail** button for the free Club you wish to enrol in.
- If there are spaces available, you will be able to click **Enrol Now**.



1.



2.



3.

- Please check with your child that they wish to attend the club **before** booking – this avoids cancellations in the first few weeks.
- If your child fails to attend a club on **two** occasions, we will contact you and the place will be given to another child from the waiting list.

- If your child is unable to attend a club that they are registered for, please let the office know so we can advise the club leader. Non-attendance is treated in the same way as an absence from school and we are required to find out the child's whereabouts for their safety.
- Please ensure your child has their PE kit or relevant kit. if your child does not have PE on the day of their club, please send the kit in with your child in the morning.
- In the event of rain on an outdoor club day - Please telephone after 2.15pm by which time a decision would have been made and there will be a club's answerphone message which will let you know if any clubs have been cancelled.

Kind regards,

Mrs Bignall
Clubs Administrator